

## School Email Account User Agreement

### Terms of use:

- Email accounts used to login to Chromebooks are school property. Teachers can access accounts at any time. Students are to produce work and use this space in a way that they would be proud to show their teacher.
- Students are to keep their passwords private from other students and siblings. Teachers may request passwords at any time.
- Students will not use school email accounts to set up other accounts on the internet without teacher permission, e.g. registering for a Prezi, Facebook or Glogster account.
- Students are to use school email accounts for school related things only. If it is not about their learning then they shouldn't make it, send it or say it.
- Students will show "digital citizenship" in these spaces and leave a positive digital footprint.
- Students Gmail accounts are for student use only. Family and caregivers are encouraged to view what is happening in the account but will not use it for their own personal use.

**Failure to follow the agreed etiquette will result in the suspension of the school email account and inability to use chromebook for a set period of time.**

---

## Churton Park School Email Account User Agreement

I agree to the terms of the Churton Park School email account user agreement and will ensure all elements of this document will be upheld. I understand that failure to follow the terms outlined above will mean I am unable to log into a Chromebook until my email account is restored.

Churton Park School \_\_\_\_\_ . (School)

\_\_\_\_\_ . (Student)

\_\_\_\_\_ . (Parent)

Date: \_\_\_\_\_.

Once signed, a copy of this agreement will be held on school file.