

CHURTON PARK SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number: 2824

Principal: Matthew Stanley

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Accountant / Service Provider:

Education Services.
Dedicated to your school

CHURTON PARK SCHOOL

Annual Report - For the year ended 31 December 2022

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Churton Park School

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Simon Hogg
Full Name of Presiding Member

[Signature]
Signature of Presiding Member

22/05/2023
Date:

WATI STANLEY
Full Name of Principal

[Signature]
Signature of Principal

22.05.2023
Date:

Churton Park School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue				
Government Grants	2	3,243,106	2,901,409	2,918,325
Locally Raised Funds	3	251,499	242,600	232,268
Interest Income		15,244	10,000	7,285
		<u>3,509,849</u>	<u>3,154,009</u>	<u>3,157,878</u>
Expenses				
Locally Raised Funds	3	95,226	71,500	75,520
Learning Resources	4	2,208,122	2,125,385	2,371,121
Administration	5	217,167	192,200	201,090
Finance		1,345	2,500	1,916
Property	6	988,098	777,507	564,103
Loss on Disposal of Property, Plant and Equipment	11	28,265	-	1,808
		<u>3,538,223</u>	<u>3,169,092</u>	<u>3,215,558</u>
Net Surplus / (Deficit) for the year		(28,374)	(15,083)	(57,680)
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(28,374)</u>	<u>(15,083)</u>	<u>(57,680)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Churton Park School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		1,360,663	1,352,894	1,418,343
Total comprehensive revenue and expense for the year		(28,374)	(15,083)	(57,680)
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		10,562	-	-
Equity at 31 December		1,342,851	1,337,811	1,360,663
Accumulated comprehensive revenue and expense		1,342,851	1,337,811	1,360,663
Equity at 31 December		1,342,851	1,337,811	1,360,663

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Churton Park School
Statement of Financial Position
As at 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	124,961	45,475	131,935
Accounts Receivable	8	149,675	141,994	152,446
GST Receivable		10,864	13,608	33,356
Prepayments		9,520	10,004	2,971
Inventories	9	1,112	2,022	3,147
Investments	10	619,293	796,391	638,496
Funds Receivable for Capital Works Projects	16	3,637	-	782
		919,062	1,009,494	963,133
Current Liabilities				
Accounts Payable	12	164,365	163,303	170,890
Revenue Received in Advance	13	11,917	13,478	3,630
Provision for Cyclical Maintenance	14	42,319	-	20,125
Finance Lease Liability	15	9,678	12,824	11,520
Funds held for Capital Works Projects	16	35,066	-	99,742
		263,345	189,605	305,907
Working Capital Surplus/(Deficit)		655,717	819,889	657,226
Non-current Assets				
Property, Plant and Equipment	11	708,146	558,543	731,369
		708,146	558,543	731,369
Non-current Liabilities				
Provision for Cyclical Maintenance	14	6,875	28,750	24,375
Finance Lease Liability	15	14,137	11,871	3,557
		21,012	40,621	27,932
Net Assets		1,342,851	1,337,811	1,360,663
Equity		1,342,851	1,337,811	1,360,663

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Churton Park School

Statement of Cash Flows

For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		697,487	609,500	654,542
Locally Raised Funds		229,286	116,100	220,898
International Students		30,500	15,000	1,522
Goods and Services Tax (net)		22,492	-	(19,748)
Payments to Employees		(452,055)	(371,500)	(423,206)
Payments to Suppliers		(447,582)	(335,650)	(447,688)
Interest Paid		(1,345)	(2,500)	(1,916)
Interest Received		13,421	10,000	7,952
Net cash from/(to) Operating Activities		92,204	40,950	(7,644)
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	7,028
Purchase of Property Plant & Equipment (and Intangibles)		(52,968)	(22,799)	(154,856)
Purchase of Investments		(191,457)	-	(251,781)
Proceeds from Sale of Investments		210,660	-	409,675
Net cash from/(to) Investing Activities		(33,765)	(22,799)	10,066
Cash flows from Financing Activities				
Furniture and Equipment Grant		10,562	-	-
Finance Lease Payments		(8,444)	(11,499)	(8,270)
Funds Administered on Behalf of Third Parties		(67,531)	-	98,960
Net cash from/(to) Financing Activities		(65,413)	(11,499)	90,690
Net increase/(decrease) in cash and cash equivalents		(6,974)	6,652	93,112
Cash and cash equivalents at the beginning of the year	7	131,935	38,823	38,823
Cash and cash equivalents at the end of the year	7	124,961	45,475	131,935

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Churton Park School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Churton Park School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	6-50 years DV
Furniture and Equipment	3-10 years DV
Information and Communication Technology	3 years DV
Library Resources	12.5% DV
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTLB programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The school carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	705,975	609,500	656,409
Teachers' Salaries Grants	1,716,587	1,673,152	1,847,945
Use of Land and Buildings Grants	820,544	618,757	413,971
	<u>3,243,106</u>	<u>2,901,409</u>	<u>2,918,325</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue			
Donations & Bequests	94,356	109,000	111,052
Fees for Extra Curricular Activities	17,971	7,100	12,524
Trading	1,925	1,500	1,278
Fundraising & Community Grants	6,452	-	3,031
International Students	18,875	15,000	15,000
Afterschool Care	111,920	110,000	89,383
	<u>251,499</u>	<u>242,600</u>	<u>232,268</u>
Expenses			
Extra Curricular Activities Costs	11,153	-	5,812
Trading	2,506	-	1,842
Fundraising & Community Grant Costs	1,229	-	-
International Students - Student Recruitment	2,325	-	-
International Students - Other Expenses	64	-	306
Hall	-	1,500	-
Afterschool Care	77,949	70,000	67,560
	<u>95,226</u>	<u>71,500</u>	<u>75,520</u>
Surplus for the year Locally raised funds	<u>156,273</u>	<u>171,100</u>	<u>156,748</u>

During the year the School hosted 1 International students (2021:1)

4. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	63,450	65,250	73,219
Library Resources	785	1,000	2,423
Employee Benefits - Salaries	2,039,617	1,951,652	2,166,120
Staff Development	30,175	27,000	46,975
Depreciation	74,095	80,483	82,384
	<u>2,208,122</u>	<u>2,125,385</u>	<u>2,371,121</u>

5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Audit Fee	8,412	9,000	8,861
Board Fees	3,460	3,500	4,065
Board Expenses	11,484	14,000	13,763
Communication	2,563	3,000	3,448
Consumables	7,234	12,000	8,376
Operating Lease	139	-	-
Other	17,061	10,700	14,059
Employee Benefits - Salaries	122,501	93,000	100,506
Insurance	7,250	8,000	7,455
Service Providers, Contractors and Consultancy	10,320	10,000	10,261
ict - Administration	26,743	29,000	30,296
	<u>217,167</u>	<u>192,200</u>	<u>201,090</u>

6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Caretaking and Cleaning Consumables	13,996	16,000	13,826
Cyclical Maintenance Provision	4,694	7,250	7,250
Grounds	9,553	5,500	6,470
Heat, Light and Water	25,226	20,500	18,055
Rates	2,197	2,500	2,493
Repairs and Maintenance	4,369	5,000	1,194
Use of Land and Buildings	820,544	618,757	413,971
Security	6,166	7,000	6,633
Consultancy & Contract Services	101,353	95,000	94,211
	<u>988,098</u>	<u>777,507</u>	<u>564,103</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Bank Accounts	124,961	45,475	131,935
Cash and cash equivalents for Statement of Cash Flows	<u>124,961</u>	<u>45,475</u>	<u>131,935</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$124,961 Cash and Cash Equivalents \$35,066 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

8. Accounts Receivable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Receivables	2,522	2,522	2,522
Interest Receivable	3,400	2,244	1,577
Teacher Salaries Grant Receivable	143,753	137,228	148,347
	<u>149,675</u>	<u>141,994</u>	<u>152,446</u>
Receivables from Exchange Transactions	5,922	4,766	4,099
Receivables from Non-Exchange Transactions	143,753	137,228	148,347
	<u>149,675</u>	<u>141,994</u>	<u>152,446</u>

9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Stationery	542	462	627
Uniforms	570	1,560	2,520
	<u>1,112</u>	<u>2,022</u>	<u>3,147</u>

10. Investments

The School's investment activities are classified as follows:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Asset			
Short-term Bank Deposits	619,293	796,391	638,496
Total Investments	<u>619,293</u>	<u>796,391</u>	<u>638,496</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Building Improvements	403,629	-	(112)	-	(12,987)	390,530
Furniture and Equipment	169,889	21,035	(10,549)	-	(21,545)	158,831
Information and Communication Technology	117,877	32,339	(14,413)	-	(30,181)	105,621
Leased Assets	14,655	21,877	(3,191)	-	(5,635)	27,706
Library Resources	25,319	3,886	-	-	(3,747)	25,458
Balance at 31 December 2022	731,369	79,137	(28,265)	-	(74,095)	708,146

The net carrying value of equipment held under a finance lease is \$27,706 (2021: \$14,655)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022	2022	2022	2021	2021	2021
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	722,378	(331,848)	390,530	722,728	(319,099)	403,629
Furniture and Equipment	342,523	(183,692)	158,831	691,984	(522,095)	169,889
Information and Communication Technology	185,494	(79,873)	105,621	428,923	(311,046)	117,877
Leased Assets	44,231	(16,525)	27,706	46,639	(31,984)	14,655
Library Resources	111,721	(86,263)	25,458	107,835	(82,516)	25,319
Balance at 31 December	1,406,347	(698,201)	708,146	1,998,109	(1,266,740)	731,369

12. Accounts Payable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Creditors	287	15,434	8,581
Accruals	8,412	4,973	8,167
Employee Entitlements - Salaries	143,753	137,228	148,347
Employee Entitlements - Leave Accrual	11,913	5,668	5,795
	<u>164,365</u>	<u>163,303</u>	<u>170,890</u>
Payables for Exchange Transactions	164,365	163,303	170,890
	<u>164,365</u>	<u>163,303</u>	<u>170,890</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Income in Advance	292	-	3,630
International Student Fees in Advance	11,625	13,478	-
	<u>11,917</u>	<u>13,478</u>	<u>3,630</u>

14. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	44,500	21,500	37,250
Increase to the Provision During the Year	6,931	7,250	7,250
Other Adjustments	(2,237)	-	-
Provision at the End of the Year	<u>49,194</u>	<u>28,750</u>	<u>44,500</u>
Cyclical Maintenance - Current	42,319	-	20,125
Cyclical Maintenance - Non current	6,875	28,750	24,375
	<u>49,194</u>	<u>28,750</u>	<u>44,500</u>

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2023. This plan is based on the schools 10 Year Property plan / painting quotes.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	11,348	12,824	12,400
Later than One Year and no Later than Five Years	15,328	11,871	3,745
Future Finance Charges	(2,861)	-	(1,068)
	<u>23,815</u>	<u>24,695</u>	<u>15,077</u>
Represented by			
Finance lease liability - Current	9,678	12,824	11,520
Finance lease liability - Non current	14,137	11,871	3,557
	<u>23,815</u>	<u>24,695</u>	<u>15,077</u>

16. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works projects is included under cash and cash equivalents in note 7.

	2022	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Pathway Modifications		228227	618	-	-	-	618
Design & Installation of New Playground		220839	98,374	10,472	(104,856)	-	3,990
SIP - Carpet Tiles		229964	750	544	(1,294)	-	-
SIP - Fence Replacement			(569)	-	(3,068)	-	(3,637)
Sandpit Replacement - SIP		220840	(213)	16,985	(2,616)	-	14,156
SIP - Handrail Project		218368	-	17,091	(789)	-	16,302
Totals			<u>98,960</u>	<u>45,092</u>	<u>(112,623)</u>	<u>-</u>	<u>31,429</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	35,066
Funds Receivable from the Ministry of Education	(3,637)

	2021	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Pathway Modifications		228227	-	22,225	(21,607)	-	618
Design & Installation of New Playground		220839	-	189,000	(90,626)	-	98,374
SIP - Carpet Tiles		229964	-	5,728	(4,978)	-	750
SIP - Fence Replacement			-	-	(569)	-	(569)
Sandpit Replacement - SIP		220840	-	-	(213)	-	(213)
Totals			<u>-</u>	<u>216,953</u>	<u>(117,993)</u>	<u>-</u>	<u>98,960</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	99,742
Funds Receivable from the Ministry of Education	(782)

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	3,460	4,065
<i>Leadership Team</i>		
Remuneration	627,436	359,159
Full-time equivalent members	6.04	3.04
Total key management personnel remuneration	<u>630,896</u>	<u>363,224</u>

There are 6 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. The Board also has Finance (6 members) and Property (6 members) that met 8 and 8 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	140 - 150
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110	3.00	3.00
	<u>3.00</u>	<u>3.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

In 2022 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The school is still yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2022.

The Ministry is in the Process of determining the amount of the final wash up payment for the year ended 31 December 2022. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The school has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2023.

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022 a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has entered into contract agreements for capital works as follows:

\$22,565 contract for the Pathway Modifications as agent for the Ministry of Education. This project is fully funded by the Ministry and \$22,225 has been received of which \$21,607 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$202,662 contract for the Design & Installation of New Playground as agent for the Ministry of Education. This project is fully funded by the Ministry and \$199,472 has been received of which \$195,482 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$6,271 contract for the SIP - Carpet Tiles as agent for the Ministry of Education. This project is fully funded by the Ministry and \$6,271 has been received of which \$6,271 has been spent on the project to balance date. This project has been approved by the Ministry;

\$30,984 contract for the Sandpit Replacement - SIP as agent for the Ministry of Education. This project is fully funded by the Ministry and \$16,985 has been received of which \$2,829 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$18,990 contract for the SIP - Handrail Project as agent for the Ministry of Education. This project is fully funded by the Ministry and \$17,091 has been received of which \$789 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments as at 31 December 2021:

\$212,835 contract for the Design & Installation of New Playground as agent for the Ministry of Education. This project is fully funded by the Ministry and \$189,000 has been received of which \$90,626 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$6,728 contract for the SIP - Carpet Tiles as agent for the Ministry of Education. This project is fully funded by the Ministry and \$5,728 has been received of which \$4,978 has been spent on the project to balance date. This project has been approved by the Ministry).

(b) Operating Commitments

There are no operating commitments as at 31 December 2022 (Operating commitments at 31 December 2021: nil).

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	124,961	45,475	131,935
Receivables	149,675	141,994	152,446
Investments - Term Deposits	619,293	796,391	638,496
Total Financial assets measured at amortised cost	893,929	983,860	922,877

Financial liabilities measured at amortised cost

Payables	164,365	163,303	170,890
Finance Leases	23,815	24,695	15,077
Total Financial Liabilities Measured at Amortised Cost	188,180	187,998	185,967

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Churton Park School

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Kevin Brown	Presiding Member	Elected	Nov 2023
Matthew Stanley	Principal	ex Officio	
Simon Hogg	Parent Representative	Elected	Nov 2023
Stephen Clarke	Parent Representative	Elected	Aug 2025
Amanda Hossack	Parent Representative	Elected	Aug 2025
Anderlize De Beer	Parent Representative	Elected	Aug 2025
Emily Burton	Parent Representative	Elected	Sep 2022
Susan Pye	Parent Representative	Elected	Sep 2022
Kentaro Manabe	Parent Representative	Elected	Sep 2022
Victoria Sharp	Staff Representative	Elected	Aug 2025
Nikita Chhagan	Staff Representative	Elected	Sep 2022

Churton Park School

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2022, the school received total Kiwisport funding of \$4,949 (excluding GST). The funding was spent on sporting endeavours.

Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the Churton Park School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.

Analysis of Variance 2022

<p>STRATEGIC AIM: All students are able to access the New Zealand Curriculum as evidenced by achievement to the Churton Park School expectation of achievement</p>
<p>ANNUAL TARGET 1: 2022 Target for Reading is 91% or more of students at Churton Park School will achieve at or above the relevant curriculum level.</p>
<p>BASELINE DATA: Analysis of school wide reading data in reading shows achievement has been relatively consistent over the last 3 years with 89-93% of students meeting our school expectations.</p>
<p>KEY IMPROVEMENT STRATEGIES:</p> <ul style="list-style-type: none"> ● Quick 60 programme ● Close monitoring of targeted students ● Phonics programme ● ELL teacher ● Book Clubs ● Chapter Chats ● 1:1 reading with ELL/target students ● Building oral language ● Interest reading groups ● Integrated reading across curriculum ● Inference workshops ● Collaboration - teacher in a coaching role ● Regular monitoring meetings/professional discussions re progress of students ● Monitoring termly by Leadership Team as part of End Of Term Analysis ● Termly OTJ data shared with Board of Trustees

<ul style="list-style-type: none"> ● Language Experiences including Learning Through Play ● Identifying books that are personalised to interests for targeted students ● RTLit applications for students with needs 	<p>Results Whole School: 83% Achieved or Above Maori: 76% Achieved or Above Pasifika: 33% Achieved or Above Asian: 90% Achieved or Above</p> <p>Variance</p> <ul style="list-style-type: none"> ● COVID & ongoing disruptions ● Large ELL numbers in classes ● Phonics awareness inconsistent across the school ● Parents not having time to support at home ● Increase in learners with dyslexia <p>Next Steps</p> <ul style="list-style-type: none"> ● Moderation and consistency of teacher judgements ● Continue with ELL teacher ● Continue with school-wide phonics programme ● Continue with Quick 60 programme ● Local curriculum redevelopment and curriculum refresh ● Close monitoring of targeted students ● Use collaborative teaching practices to enhance reading programme ● Regularly review and clarify reading/writing progressions ● Regular monitoring meetings/professional discussions re progress of students ● Professional development as required ● Monitoring termly by Leadership Team as part of End Of Term Analysis ● Termly OTJ data shared with Board of Trustees ● Teacher training to learn how to target dyslexic pupils' needs ● Personalised programmes for identified students ● Māori and Pasifika achievement standing item on leadership meeting agenda
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<p>STRATEGIC AIM: All students are able to access the New Zealand Curriculum as evidenced by achievement to the Churton Park School expectation of achievement</p>
<p>ANNUAL TARGET 2: 2022 Target for Writing is 83% or more of students at Churton Park School will achieve at or above the relevant curriculum level.</p>
<p>BASELINE DATA: Analysis of school-wide writing data shows achievement in writing has been relatively consistent over the last 3 years with 80-85% of students meeting our school expectations</p>
<p>KEY IMPROVEMENT STRATEGIES:</p> <ul style="list-style-type: none"> ● Quick 60 programme ● Close monitoring of targeted students ● Targeted ELL teacher ● ICT to support learners ● Fine motor skill development ● Targeted phonics groups ● Collaboration - teacher in a coaching role ● Small accelerated writing groups ● Experience based writing activities ● Integrated across curriculum areas ● Oral language focus ● Writing PLD and resources ● Regular monitoring meetings/professional discussions re progress of students ● Monitoring termly by Leadership Team as part of End Of Term Analysis ● Termly OTJ data shared with Board of Trustees ● Language Experiences including Learning Through Play

<ul style="list-style-type: none"> ● Giving choice in writing, as well as personalising writing topics for students 	<p>Results Whole School:76 % Achieved or Above Maori: 68% Achieved or Above Pasifika: 56% Achieved or Above Asian:84% Achieved or Above</p> <p>Variance</p> <ul style="list-style-type: none"> ● COVID & ongoing disruptions ● Large ELL numbers in classes ● Phonics awareness inconsistent across the school ● Increase in learners with dyslexia <p>Next Steps</p> <ul style="list-style-type: none"> ● Moderation and consistency of teacher judgements ● Continue with ELL teacher ● Māori and Pasifika achievement standing item on leadership meeting agenda ● Continue school-wide phonics programme ● Continue Quick 60 programme ● Local curriculum redevelopment and curriculum refresh ● Close monitoring of targeted students ● Targeted phonics groups ● Small accelerated writing groups ● Experience and authentic based writing activities ● Research best practice for assessing writing ● Regular monitoring meetings/professional discussions re progress of students ● Professional development as required ● Monitoring termly by Leadership Team as part of End Of Term Analysis ● Termly OTJ data shared with Board of Trustees ● Provide language experiences through Learning Through Play ● Personalised programmes for identified students
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<p>STRATEGIC AIM: All students are able to access the New Zealand Curriculum as evidenced by achievement to the Churton Park School expectation of achievement</p>	
<p>ANNUAL TARGET 3: 2022 Target for Maths is 90% or more of students at Churton Park School will achieve at or above the relevant curriculum level.</p>	
<p>BASELINE DATA: Analysis of school-wide maths data shows achievement has been relatively consistent over the last 3 years with 89-93% of students meeting our school expectations.</p>	
<p>KEY IMPROVEMENT STRATEGIES:</p> <ul style="list-style-type: none"> ● Identified gaps in student knowledge and developed targeted maths lessons, closely monitored their progress ● Used the maths norms to build capabilities and the growth mindset ● Math mindset and rich tasks ● Collaboration - teacher in a coaching role ● Using equipment to make maths visual ● One-to-one work with a teacher aide to develop a sense of number ● Differentiated maths writing - pictures, word, numbers, symbols ● Regular monitoring meetings/professional discussions re progress of students ● Professional development as required ● Making maths more engaging ● Monitoring termly by Leadership Team as part of End Of Term Analysis ● Termly OTJ data shared with Board of Trustees 	
<p>Results Whole School: 83 % Achieved or Above Maori: 83% Achieved or Above Pasifika: 56% Achieved or Above Asian: 90% Achieved or Above</p>	<p>Next Steps</p> <ul style="list-style-type: none"> ● Local curriculum redevelopment and refresh ● Identify the gaps and develop targeted maths lessons, closely monitor student progress ● Use the maths norms to build capabilities and growth mindset

<p>Variance</p> <ul style="list-style-type: none"> ● COVID & ongoing disruptions ● Large ELL numbers in classes ● Increase in learners with dyslexia or other learning needs ● Not all staff familiar with school-wide maths PLD done in 2017 	<ul style="list-style-type: none"> ● Māori and Pasifica achievement standing item on leadership meeting agenda ● Use equipment to make maths visual ● Curriculum team to provide consistency of practice ● Use teacher aide time to support identified students ● Differentiated maths writing - pictures, word, numbers, symbols ● Continue to clarify maths progressions ● Regular monitoring meetings/professional discussions re progress of students ● Professional development as required ● Monitoring termly by Leadership Team as part of End Of Term Analysis ● Termly OTJ data shared with the Board of Trustees ●
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