



Churton Park School

Next review: Term 1 2026

International Learners

This **International Learners** section outlines how Churton Park School meets the requirements of the Code of Practice, Parts 1 and 2; and Part 7, Outcomes 13–22.

Churton Park School hosts international learners and is a signatory to the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (the Code).

The Code outlines what signatories must do to ensure the safety and wellbeing of their international learners. It is supported by the [►Code Guidelines](#).

Understanding the Code

Staff responsible for international learners and the international programme are familiar with the Code of Practice and Code Guidelines.

At Churton Park School the international student administrator and principal are responsible for keeping up to date with Code of Practice requirements and guidelines.

Churton Park School is a member of Schools International Education Business Association (SIEBA) and seeks clarification from SIEBA and NZQA about Code requirements and guidelines as required.

Implementing the Code

As a signatory to the Code, we have policies and procedures in place that support the wellbeing and safety of our international learners. We take all reasonable steps to protect international learners and ensure as far as possible that they have a positive experience that supports their educational achievement (Education and Training Act 2020).

In accordance with the Code of Practice, Churton Park School:

- recruits, informs, and enrolls international learners ethically and responsibly (Part 7, Outcomes 13–16)
- ensures that learners are offered appropriate orientation (Part 7, Outcome 17)
- provides a safe study environment and wellbeing support, and ensures, as far as practicable, that learners are in safe accommodation (Part 7, Outcome 18)
- provides learners with relevant information and advice to support their educational outcomes (Part 7, Outcome 19)
- manages withdrawal and closure ethically and responsibly (Part 7, Outcome 20)
- has fair and equitable processes for addressing concerns and complaints (Part 7, Outcomes 21 and 22).

We implement the Code in a way that is appropriate to learner needs and contexts and is consistent with Code Administrator expectations. Where the Code does not specify exactly what must be done and how, we use the evaluative, [►evidence-based approach](#) recommended by the Code Guidelines to make decisions about what is reasonable, practicable, or appropriate for our international learners.

Our implementation of the Code does not override our responsibilities under the Privacy Act 2020 or the Health Information Privacy Code.

Legislation

- Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021
- Education and Training Act 2020

Resources

- NZQA | Mana Tohu Matauranga o Aotearoa:
 - [The Tertiary and International Learners Code of Practice](#) 
 - [The Education \(Pastoral Care of Tertiary and International Learners\) Code of Practice 2021](#) 
 - [Guidelines for Code Signatory Schools](#) 
 - [The Code for education providers](#) 
 - [Code resources for school signatories](#) 

Release history: Term 4 2022, Term 4 2021, Term 4 2019, Term 2 2019

IN THIS SECTION

Marketing and Promotion

Managing and Monitoring Education Agents

Offers, Enrolment, Contract, and Insurance

Immigration Matters

International Orientation

International Safety and Wellbeing

International Learner Support, Advice, and Services

Managing Withdrawal and Closure

Dealing with Complaints

Compliance with International Learner Contract Dispute Resolution Scheme

International Learners Review

International Information Management

| | |
|--------------------|-------------|
| Last review | Term 3 2022 |
|--------------------|-------------|

| | |
|-------------------|------|
| Topic type | Core |
|-------------------|------|
