

School Email Account User Agreement

for **Churton Park School**



Terms of use for '@churtonpark.school.nz'



Your child's school email account used to login to Chromebooks is school property. Your child's teachers can access accounts at any time. Students are expected to produce work and use this space in a way that they would be proud to show their teachers and whānau.

I/We understand that:

- Students are to keep their passwords private from other students and siblings. Teachers may request passwords at any time.
- Students will not use school email accounts to set up other accounts on the internet without teacher permission.
- Students are to use school email accounts for school related things only. If it is not about their learning then they shouldn't create, make or send this content.
- Students will show "digital citizenship" in these spaces and leave a positive digital footprint.
- Students Gmail accounts are for student use only. Families and caregivers are encouraged to view what is happening in the account but will not use it for their own personal use.
- Failure to follow the agreed email etiquette will result in the suspension of the school email account and inability to use a Chromebook for a set period of time. This will be determined by the Churton Park School ICT Team.



Churton Park School Email Account User Agreement

I agree to the terms of the Churton Park School email account user agreement and will ensure all elements of this document will be upheld. I understand that failure to follow the terms outlined above will mean I am unable to log into a Chromebook until my email account is restored. Please tick Yes or No to this statement. Once signed, a copy of this agreement will be held on school file.

Yes

No

Childs name

Date DD/MM/YY

Parent/Guardian name

Parent/Guardian signature

You can either print this form, and fill it in and return it to school, Or, fill in this form digitally and click submit to email it back to us direct.