

CHURTON PARK SCHOOL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024



Ministry Number:	2824
Principal:	Matthew Stanley
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CHURTON PARK SCHOOL

Annual Financial Statements - For the year ended 31 December 2024

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CHURTON PARK SCHOOL

Statement of Responsibility

For the year ended 31 December 2024

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

The School's 2024 financial statements are authorised for issue by the Board.

Stephen Clarke

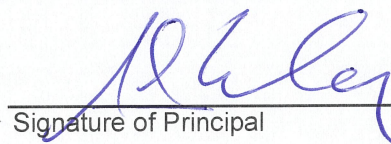
Full Name of Presiding Member

Mark Stanley

Full Name of Principal



Signature of Presiding Member



Signature of Principal

28/5/25

Date:

28/5/25

Date:

CHURTON PARK SCHOOL

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

		2024	2024	2023
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Revenue				
Government Grants	2	3,798,314	3,629,943	3,698,452
Locally Raised Funds	3	273,584	205,961	298,754
Interest		50,203	33,000	41,951
		4,122,101	3,868,904	4,039,157
Expenses				
Locally Raised Funds	3	83,213	55,664	109,032
Learning Resources	4	2,403,012	2,295,550	2,294,135
Administration	5	248,693	249,485	240,406
Interest		2,456	-	2,944
Property	6	1,315,038	1,281,250	1,280,498
		4,052,412	3,881,949	3,927,015
Net Surplus / (Deficit) for the year		69,689	(13,045)	112,142
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		69,689	(13,045)	112,142

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

CHURTON PARK SCHOOL

Statement of Changes in Net Assets/Equity For the year ended 31 December 2024

Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Balance at 1 January	1,454,993	1,454,993	1,342,851
Total comprehensive revenue and expense for the year	69,689	(13,045)	112,142
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	22,500	-	-
Contribution - Te Mana Tuhono	33,524	-	-
Equity at 31 December	1,580,706	1,441,948	1,454,993
Accumulated comprehensive revenue and expense	1,580,706	1,441,948	1,454,993
Equity at 31 December	1,580,706	1,441,948	1,454,993

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

CHURTON PARK SCHOOL

Statement of Financial Position

As at 31 December 2024

		2024	2024	2023
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	7	194,978	153,470	9,600
Accounts Receivable	8	188,082	168,000	167,499
Funds receivable for Capital Works Projects	16	-	-	11,428
GST Receivable		25,821	20,000	20,593
Prepayments		5,736	10,000	12,144
Inventories	9	1,112	1,000	1,112
Investments	10	571,587	700,000	768,525
		<u>987,316</u>	<u>1,052,470</u>	<u>990,901</u>
Current Liabilities				
Accounts Payable	12	229,512	177,000	174,869
Revenue Received in Advance	13	17,610	20,000	19,917
Provision for Cyclical Maintenance	14	57,317	50,000	52,375
Finance Lease Liability	15	12,126	10,000	12,260
Funds held for Capital Works Projects	16	3,928	-	20,910
		<u>320,493</u>	<u>257,000</u>	<u>280,331</u>
Working Capital Surplus/(Deficit)		<u>666,823</u>	<u>795,470</u>	<u>710,570</u>
Non-current Assets				
Property, Plant and Equipment	11	933,243	671,478	769,880
		<u>933,243</u>	<u>671,478</u>	<u>769,880</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	4,624	5,000	3,750
Finance Lease Liability	15	14,736	20,000	21,707
		<u>19,360</u>	<u>25,000</u>	<u>25,457</u>
Net Assets		<u>1,580,706</u>	<u>1,441,948</u>	<u>1,454,993</u>
Equity		<u>1,580,706</u>	<u>1,441,948</u>	<u>1,454,993</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

CHURTON PARK SCHOOL

Statement of Cash Flows

For the year ended 31 December 2024

		2024	2024	2023
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		819,096	729,943	735,832
Locally Raised Funds		197,272	151,561	236,659
International Students		71,380	45,500	71,070
Goods and Services Tax (net)		(5,229)	10,000	(9,727)
Payments to Employees		(554,951)	(462,821)	(495,103)
Payments to Suppliers		(373,977)	(410,228)	(388,823)
Interest Paid		(2,456)	-	(2,944)
Interest Received		49,046	33,000	31,957
Net cash from Operating Activities		200,181	96,955	178,921
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(215,556)	(121,000)	(111,576)
Purchase of Investments		196,938	-	(768,525)
Proceeds from Sale of Investments		-	-	619,293
Net cash from Investing Activities		(18,618)	(121,000)	(260,808)
Cash flows from Financing Activities				
Furniture and Equipment Grant		22,500	-	-
Finance Lease Payments		(13,131)	(10,000)	(11,527)
Funds on behalf of Third Parties		(5,554)	40,000	(21,947)
Net cash from Financing Activities		3,815	30,000	(33,474)
Net increase/(decrease) in cash and cash equivalents		185,378	5,955	(115,361)
Cash and cash equivalents at the beginning of the year	7	9,600	9,600	124,961
Cash and cash equivalents at the end of the year	7	194,978	15,555	9,600

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

a) Reporting Entity

Churton Park School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

Cyclical Maintenance

A School recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the School buildings. The estimate is based on the School's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The Schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprise of stationery and School uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

The use of land and buildings figure represents 5% of the School's total property value. Property values are established as part

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	50 years
Furniture and equipment	5 - 15 years
Information and communication technology	3 - 5 years
Motor vehicles	5 years
Textbooks	3 - 5 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the School receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating Schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Revenue and Expense. In instances where the School is determined to be the principal for providing the service related to the Shared Funds (such as the RTL programme), all income and expenditure related to the provision of the service is recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition.

The Schools carries out painting maintenance of the whole School over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Grants determined by the Minister of Education for operational activities includes all items (core components) included in the Operational Funding notice.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

2. Government Grants

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	811,190	718,443	726,978
Teachers' Salaries Grants	1,849,029	1,800,000	1,862,434
Use of Land and Buildings Grants	1,137,098	1,100,000	1,100,186
Other Government Grants	997	11,500	8,854
	<u>3,798,314</u>	<u>3,629,943</u>	<u>3,698,452</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations & Bequests	87,560	89,500	99,935
Fees for Extra Curricular Activities	52,216	28,161	35,060
Trading	1,144	2,200	1,978
Fundraising & Community Grants	36,030	-	2,474
International Students	77,550	51,500	68,025
Afterschool Care	19,084	34,600	91,282
	<u>273,584</u>	<u>205,961</u>	<u>298,754</u>
Expenses			
Extra Curricular Activities Costs	76,878	50,264	46,426
Trading	185	1,900	1,825
Afterschool Care	598	-	56,805
International Students - Advertising	1,100	3,000	825
International Students - Other Expenses	27	500	601
International Students - Student Recruitment	4,425	-	2,550
	<u>83,213</u>	<u>55,664</u>	<u>109,032</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>190,371</u>	<u>150,297</u>	<u>189,722</u>

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

4. Learning Resources

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	25,436	32,550	21,350
Library Resources	756	1,000	919
Employee benefits - salaries	2,247,272	2,121,000	2,170,012
Staff Development	37,804	41,000	29,313
Depreciation	91,744	100,000	72,541
	<u>2,403,012</u>	<u>2,295,550</u>	<u>2,294,135</u>

5. Administration

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	10,928	8,664	8,664
Board of Trustees Fees	3,865	3,800	3,680
Board of Trustees Expenses	11,070	9,500	16,908
Communication	2,660	3,000	2,980
Consumables	6,098	13,000	5,800
Operating Lease	(115)	3,500	-
Other	19,136	21,700	14,472
Employee Benefits - Salaries	150,939	141,821	145,392
Insurance	5,129	-	5,708
Service Providers, Contractors and Consultancy	10,940	12,500	10,028
ICT - Administration	28,043	29,500	26,774
	<u>248,693</u>	<u>246,985</u>	<u>240,406</u>

6. Property

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	14,544	18,000	19,531
Consultancy and Contract Services	106,421	105,000	103,108
Cyclical Maintenance Provision	5,816	7,250	6,931
Grounds	3,563	6,500	8,104
Heat, Light and Water	34,548	26,500	23,734
Rates	3,770	2,500	2,568
Repairs and Maintenance	2,817	7,500	9,502
Use of Land and Buildings	1,137,098	1,100,000	1,100,186
Security	6,461	8,000	6,834
	<u>1,315,038</u>	<u>1,281,250</u>	<u>1,280,498</u>

The use of land and buildings figure represents 5% of the School's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

7. Cash and Cash Equivalents

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	74,416	153,470	9,600
Bank Call Account	120,562	-	-
Cash and cash equivalents for Cash Flow Statement	194,978	153,470	9,600

Of the \$194,978 Cash and Cash Equivalents, \$3,928 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2025 on Crown owned school buildings under the School's Five Year Property Plan.

8. Accounts Receivable

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	2,214	168,000	8,545
Receivables from the Ministry of Education	2,047	-	-
Interest Receivable	14,551	-	13,394
Teacher Salaries Grant Receivable	169,270	-	145,560
	188,082	168,000	167,499
Receivables from Exchange Transactions	16,765	-	145,560
Receivables from Non-Exchange Transactions	171,317	168,000	21,939
	188,082	168,000	167,499

9. Inventories

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	542	-	542
School Uniforms	570	-	570
	1,112	-	1,112

10. Investments

The School's investment activities are classified as follows:

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	571,587	700,000	768,525
Total Investments	571,587	700,000	768,525

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2024						
Building Improvements	422,614	161,018	-	-	(22,523)	561,109
Furniture and Equipment	168,337	18,098	-	-	(25,301)	161,134
Information Technology	114,945	47,578	-	-	(26,048)	136,475
Leased Assets	38,186	6,026	-	-	(13,737)	30,475
Library Resources	25,798	22,387	-	-	(4,135)	44,050
Balance at 31 December 2024	769,880	255,107	-	-	(91,744)	933,243

The net carrying value of equipment held under a finance lease is \$30,475 (2023: \$38,186).

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2024 Cost or Valuation \$	2024 Accumulated Depreciation \$	2024 Net Book Value \$	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$
Building Improvements	915,714	(354,605)	561,109	754,696	(332,082)	422,614
Furniture and Equipment	403,404	(242,270)	161,134	392,474	(216,970)	168,337
Information Technology	265,548	(129,073)	136,475	210,803	(103,025)	114,945
Leased Assets	72,957	(42,482)	30,475	66,931	(28,745)	38,186
Library Resources	138,106	(94,056)	44,050	115,719	(89,921)	25,798
Balance at 31 December	1,795,729	(862,486)	933,243	1,540,623	(770,743)	769,880

12. Accounts Payable

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Creditors	40,012	172,000	4,689
Accruals	6,577	5,000	5,198
Employee Entitlements - Salaries	171,642	-	154,093
Employee Entitlements - Leave Accrual	11,281	-	10,889
	229,512	177,000	174,869
Payables for Exchange Transactions	229,512	177,000	174,869
	229,512	177,000	174,869

The carrying value of payables approximates their fair value.

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

13. Revenue Received in Advance

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Grants in Advance - Ministry of Education	8,956	-	5,055
International Student Fees	8,500	-	14,670
Other	154	20,000	192
	17,610	20,000	19,917

14. Provision for Cyclical Maintenance

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	56,125	56,125	49,194
Increase/ (decrease) to the Provision During the Year	17,332	7,250	6,931
Other Adjustments	(11,516)	(8,375)	-
Provision at the End of the Year	61,941	55,000	56,125
Cyclical Maintenance - Current	57,317	50,000	52,375
Cyclical Maintenance - Non Current	4,624	5,000	3,750
	61,941	55,000	56,125

The Schools cyclical maintenance schedule details annual painting to be undertaken, the costs associated to this annual work will vary dependent on the requirements during the year. This plan is based on the Schools 10 Year Property plan.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	13,706	13,000	14,815
Later than One Year and no Later than Five Years	15,982	21,000	23,783
Future Finance Charges	(2,826)	(4,000)	(4,631)
	26,862	30,000	33,967
Represented by			
Finance lease liability - Current	12,126	10,000	12,260
Finance lease liability - Non Current	14,736	20,000	21,707
	26,862	30,000	33,967

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

		Opening	Receipts		BOT	Closing
	2024	Balances	from MoE	Payments	Contributions	Balances
		\$	\$	\$	/Write Off	\$
Pathway Modifications		618	-	(618)	-	-
New Playground		3,990	-	(3,990)	-	-
SIP - Sandpit Replacement	218372	(11,428)	15,000	(1,571)	-	2,001
SIP - Handrail Project	218368	16,302	-	(14,375)	-	1,927
Lighting upgrade		-	12,826	(12,826)	-	-
Lift phone line upgrade		-	3,044	(3,044)	-	-
Power reinstatement to lighting pole		-	4,861	(4,861)	-	-
Totals		9,482	35,731	(41,285)	-	3,928

Represented by:

Funds Held on Behalf of the Ministry of Education

3,928

Funds Due from the Ministry of Education

-

3,928

		Opening	Receipts		BOT	Closing
	2023	Balances	from MoE	Payments	Contributions	Balances
		\$	\$	\$	\$	\$
Pathway Modifications		618	-	-	-	618
New Playground		3,990	-	-	-	3,990
SIP - Fence Replacements		(3,637)	-	-	3,637	-
SIP - Sandpit Replacement	218372	14,156	-	(25,584)	-	(11,428)
SIP - Handrail Project	218368	16,302	-	-	-	16,302
Totals		31,429	-	(25,584)	3,637	9,482

Represented by:

Funds Held on Behalf of the Ministry of Education

20,910

Funds Due from the Ministry of Education

(11,428)

9,482

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm’s length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm’s length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation
 Key management personnel of the School include all trustees of the Board, Principal and Deputy Principal.

	2024 Actual \$	2023 Actual \$
<i>Board Members</i>		
Remuneration	3,865	3,680
<i>Leadership Team</i>		
Remuneration	719,010	685,280
Full-time equivalent members	6	6
Total key management personnel remuneration	722,875	688,960

There are six members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal
 The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	150 - 160
Benefits and Other Emoluments	4 - 5	4 - 5

Other Employees
 The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2024 FTE Number	2023 FTE Number
100 - 110	3	4
110 - 120	1	2
120 - 130	1	-
	5	6

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

19. Compensation and Other Benefits Upon Leaving

The total value of compensation

	2024 Actual	2023 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

Holidays Act Compliance – Schools Payroll
 The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.
 The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such, this is expected to resolve the liability for school boards.

Pay equity settlement wash-up amounts

In 2024 the Ministry of Education provided additional funding for both the support staff in School's Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The School is yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2024. The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2024. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The School has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2025.

21. Commitments

(a) Capital Commitments

At 31 December 2024, the Board had capital commitments of \$4,827 (2023: \$28,910) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
SIP - Sandpit Replacement	30,984	29,984	1,000
SIP - Handrail Project	18,990	15,163	3,827
Total	49,974	45,147	4,827

The Board receives funding from the Ministry of Education for Capital Works which is disclosed in note 16.

(b) Operating Commitments

As at 31 December 2024 the Board has not entered into any operating contracts.
 (Operating commitments at 31 December 2023: nil).

CHURTON PARK SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2024

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	194,978	153,470	9,600
Cash and Cash Equivalents	188,082	168,000	167,499
Receivables	571,587	700,000	768,525
Investments - Term Deposits			
	954,647	1,021,470	945,624
Total Financial assets measured at amortised cost			
Financial liabilities measured at amortised cost			
	229,512	177,000	174,869
Payables	26,862	30,000	33,967
Finance Leases			
Total Financial Liabilities Measured at Amortised Cost	256,374	207,000	208,836

23. Events After Balance Date

There were no significant events after balance date that impact these financial statements.

CHURTON PARK SCHOOL

Members of the Board

For the year ended 31 December 2024

Name	Position	How position on Board gained	Term expired/expires
Stephen Clarke	Presiding Member	Elected	Aug 2025
Matthew Stanley	Principal	Appointed	
Nicole Hodgson	Parent Rep	Elected	Oct 2026
Christopher Rodgers	Parent Rep	Elected	Oct 2026
Amanda Hossack	Parent Rep	Elected	Aug 2025
Mikayla Renor	Staff Rep	Elected	Aug 2025
Anderlize De Beer	Parent Rep	Elected	Aug 2024
Jacqueline Tonks	Minute Taker	Employed	Oct 2026

CHURTON PARK SCHOOL

Kiwisport / Statement of Compliance with Employment Policy For the year ended 31 December 2024

Kiwisport is a Government funding initiative to support students' participation in organised sport.

In 2024, the School received total Kiwisport funding of \$5,400 (2023: \$5,318).

The funding was spent on Swim Magic lessons. The number of students participating in organised sport was 100% of the School roll.

Statement of Compliance with Employment Policy

For the year ended 31 December 2024 the Churton Park School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspect of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contract of all staff employed by the Board.
- Ensures all employees and applicants for employments are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.