

# BRING YOUR OWN DEVICE

Churton Park School 2025






This slideshow outlines key information for families/whānau of Year 4 students in 2025

- Why BYOD can be a helpful tool for your child
- Purchasing a chromebook, systems and expectations around owning a chromebook
- Uses for technology at Churton Park School

1. BYOD: *Chromebook can be a helpful tool for both school and home*



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- *Our students live in a technological world*
  - *Preparing students for their future with digital technology*
  - *Personalised learning*
  - *Increased academic achievement*
  - *Technology is a tool to support learning needs*
  - *Increased collaboration*

## 2. Purchasing a chromebook, systems and expectations



# What Chromebook should I buy?



Places to buy from:

[Noel Leeming](#)

[PB Tech](#)

[Acer](#)

[Harvey Norman](#)

[Warehouse Stationery](#)

- Chromebooks are a more affordable and simple device. They save all information on the child's Google account rather than on the computer, this way any child can log into any Chromebook with their email and access their work.
- Any Chromebook (not laptop, e.g. Macbook or Windows) with a good battery life and a decent sized screen.
- Many students have Lenovo, Acer or HP chromebooks.
- Sometimes a touch screen works alright but are not required.





# BYOD Agreement

- You will be sent home a BYOD agreement to look over carefully with your child.
- You and your child will need to sign a BYOD agreement before using a BYOD device at school.
- To make sure your child's device is set up by our IT support before the first day of school (3rd February) please drop chromebooks to the office on the **28th and 29th of January** with the completed agreement form .

## Bring Your Own Device (BYOD) agreement

for Churton Park School



### Use your own device

All Year 4-6 students are invited to bring a Chromebook to school to support teaching and learning. A signed agreement between the family and the school is required for students to be able to use a chromebook within the school programme, and the management console must be installed. Once this agreement is signed, you will be informed of the date an Aiscorp technician is available to install the management console and dashboard essential for your child to use this device at school.

#### I/We understand that:

- All devices brought to school are my child's responsibility and the insurance for the device is my responsibility.
- Teachers will provide a locked cupboard or room in which my child may place their device when not in use. If my child does not use this facility then the school holds no responsibility for any loss or damage which might occur.
- All devices must arrive at school each day fully charged and my child cannot bring a charger for use during the day
- Students will use applications such as Google for saving and/or sharing work.
- Devices brought to school are for the use of my child. However, when working on a collaborative activity, other students may be using the device with your child.
- Rules, including the cyber safety policies, governing the use of any school-owned digital device will apply to student-owned devices, while they are at school, including adherence to the Copyright act.
- A Churton Park School Gmail account contract must be signed to use the chromebook and the mail account is the property of the school. This is attached. This account is not to be used by families.

#### BYOD Permission Slip

Please print all letters in caps, sign and return this section of the form to the school office

I give permission for Aiscorp to install the software required to connect it to Churton Park Schools' wireless network. Further, for Aiscorp to check and make changes to the device if any minor issues affecting teaching and learning arise. If you agree with this statement please tick Yes >

Yes



Child's name

Classroom number

Date DD/MM/YR

Parent/Guardian signature

Device Serial Number

Please note: For further information please email: [office@churtonpark.school.nz](mailto:office@churtonpark.school.nz), or visit our website at: [www.churtonpark.school.nz](http://www.churtonpark.school.nz), or scan the QR code right.





# School Email Account User Agreement

Whether or not your child brings their own device, every child gets a school email account to use and save their work while at CPS.



You and your child will need to sign these documents to make sure everyone understands school's expectations when using technology. Teachers also go through this with students at the beginning of each year.

Staff have access to your child's Google account/Drive and can access any of their work.


If there is any inappropriate use of technology, teachers will be notified and consequences will be put in place.

## School Email Account User Agreement

for Churton Park School



### Terms of use for '@churtonpark.school.nz'



Your child's school email account used to login to Chromebooks is school property. Your child's teachers can access accounts at any time. Students are expected to produce work and use this space in a way that they would be proud to show their teachers and whānau.

**I/We understand that:**

- Students are to keep their passwords private from other students and siblings. Teachers may request passwords at any time.
- Students will not use school email accounts to set up other accounts on the internet without teacher permission.
- Students are to use school email accounts for school related things only. If it is not about their learning then they shouldn't create, make or send this content.
- Students will show "digital citizenship" in these spaces and leave a positive digital footprint.
- Students Gmail accounts are for student use only. Families and caregivers are encouraged to view what is happening in the account but will not use it for their own personal use.
- Failure to follow the agreed email etiquette will result in the suspension of the school email account and inability to use Chromebook for a set period of time. This will be determined by the Churton Park School ICT Team.

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**Please print all letters in caps, sign and return this section of form to the school office**

#### The Churton Park School Email Account User Agreement

I agree to the terms of the Churton Park School email account user agreement and will ensure all elements of this document will be upheld. I understand that failure to follow the terms outlined above will mean I am unable to log into a Chromebook until my email account is restored. Please tick Yes or No to this statement. Once signed, a copy of this agreement will be held on school file.

☐

Yes

☐

No

Childs name

Date DD/MM/YY

Parent/Guardian name

Parent/Guardian signature

www.churtonpark.school.nz



*Our school expectations of your child's use of technology encourages them to be safe and kind online. Our staff are committed to building up every child's technology skills, learning and Digital Citizenship.*

*These are some of the values and expectations we have at Churton Park School.*

# CPS DIGITAL CITIZENSHIP



## DIGITAL LITERACY



Being a confident and capable ICT user, reporting any issues that arise

## ONLINE SAFETY

Knowing what is needed to stay safe online, including protecting yours and others' personal information. Reporting and avoiding online risks.

## DIGITAL ETHICS

Acting ethically and responsibly online, avoiding plagiarism, using reliable sources, and being honest and positive online.

## CYBERBULLYING PREVENTION



Understanding the impact of cyberbullying and taking steps to prevent it. Always showing respect for others

## PRIVACY & SECURITY



Understanding the importance of protecting personal information online and keeping passwords private

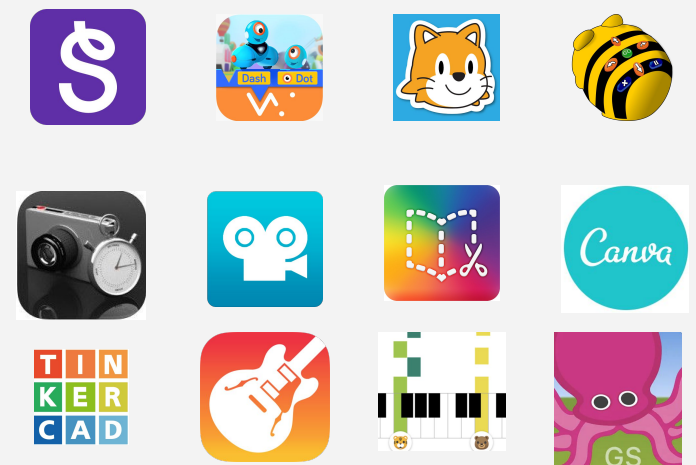
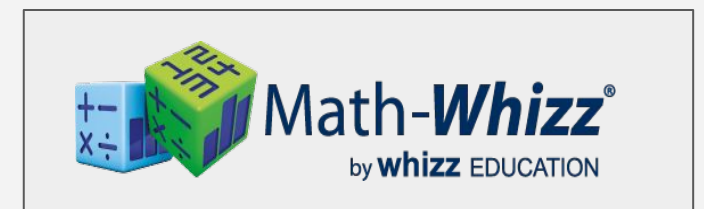
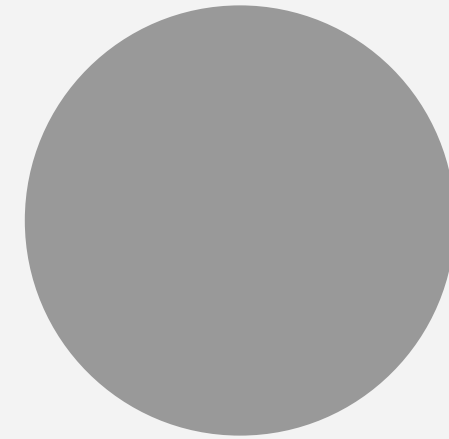
## DIGITAL FOOTPRINT

Understanding the impact of your digital footprint in the future, what you view, share and create online stays there permanently. .

# 3. Uses for technology at Churton Park School

## Uses of Technology:

- MathWhizz
- Google Suite: Docs, Sheets, Slides, Forms
- Building: Minecraft Education
- Presenting: Canva, GreenScreen, Slides, Seesaw
- Digital upskilling: Typing and Coding
- Researching tools



# Chromebook Care

We have an amazing IT team who can do minor repairs however insurance or damage to the device is your responsibility.

- When you are not using your Chromebook, always put it in a padded bag to protect it from getting broken.
- When you are leaving the classroom, put your Chromebook in the lockable cupboard so it is not at risk of being stolen.
- Your charging cord could break - treat it with care.
- Never pick your Chromebook up by the screen as this can break the screen. The screen is very fragile and hard pressure can break it.
- Be careful not to drop your Chromebook as this can break it.
- Do not leave it on the floor, make sure your Chromebook is on a surface it will not fall off.



# What happens when my Child's Chromebook is not performing the way we would like?

If at any time you are concerned about how your Chromebook is performing we are happy to have our Aiscorp technician have a look at the device and where possible make minor repairs at no cost. We however are not an approved repairer so when complex issues occur to the device you will need to organise your own repairs, or if the device is less than a year old, seek repair under warranty.

## CPS ICT technician repair process:

1.	Student, classroom teacher or parent alerts the ICT team to an issue occurring with a Chromebook and the issue is placed in a queue for repair. <b>School network issues take priority.</b>
2.	The technician works on the device and carries out any minor repairs that may be necessary. Sometimes more information about the issue may be required or the device may need to be monitored to see how it performs over time.
3.	Families and classroom teachers are emailed and informed of what the problem was, what we have found or did and if the Chromebook requires further action or repairs.

## What are my options if my Chromebook requires further repairs?

If the chromebook is less than a year old you are covered under warranty for any repairs, make sure you know what actions will cause the warranty to be voided.

*Here are some repair companies we are aware of:*

*-Service Plus on Thorndon Quay.They can be contacted at 0800 00 77 22 and may provide a quote before deciding to repair.*

*-Connect NZ 97-101 Adelaide Road, Ph:0800 800 815*

If your child is no longer able to use their personal Chromebook they will be provided with a school owned chromebook to use instead. We greatly appreciate broken Chromebooks being donated to the school so we can use the spare parts to repair other Chromebooks when possible.

# Thanks for tuning in!

We hope you consider purchasing a chromebook for your child at  
Churton Park School.

Please drop off your BYOD device with your signed agreements to  
the office on Tuesday 28th or Wednesday 29th January.

Any questions contact [office@churtonpark.school.nz](mailto:office@churtonpark.school.nz)

